



Digital Services Sub (Finance) Committee INFORMAL MEETING

Date: FRIDAY, 3 SEPTEMBER 2021

Time: 11.00 am

Venue: MICROSOFT TEAMS

Members:

Randall Anderson (Chairman)	Alderman Prem Goyal
Alderman Sir Peter Estlin (Deputy Chairman)	Deputy Jamie Ingham Clark
Rehana Ameer	Andrew Mayer
Deputy Roger Chadwick	Jeremy Mayhew
John Chapman	James Tumbridge
	Dawn Wright

Enquiries: **Antoinette Duhaney**
antoinette.duhaney@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

https://youtu.be/HBUW_GM48XM

This meeting will be a virtual meeting and therefore will not take place in a physical location. Any views reached by the Committee today will have to be considered by the Assistant Town Clerk after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflects the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 15th April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Assistant Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid Approval Procedure will be available online via the City Corporation's webpages.

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 23 July 2021.

For Decision
(Pages 5 - 10)

4. **OUTSTANDING ACTIONS**

Joint report of the Town Clerk and the Chief Operating Officer.

For Information
(Pages 11 - 12)

5. **FORWARD PLAN - SEPTEMBER 2021**

Joint report of the Town Clerk and the Chief Operating Officer.

For Information
(Pages 13 - 14)

6. **WEB SITE REVIEW AND DEEP DIVE (ORAL UPDATE)**

The Director of Communications to be heard.

For Information

7. **DATA PROTECTION - 2020 ANNUAL REPORT**

Report of the Comptroller & City Solicitor.

For Information
(Pages 15 - 30)

8. **FREEDOM OF INFORMATION ACT/ENVIRONMENTAL INFORMATION REGULATIONS - 2020 ANNUAL REPORT**
Report of the Comptroller & City Solicitor.

For Information
(Pages 31 - 46)
9. **SOCIAL VALUE UPDATE**
Report of the Chief Operating Officer.

For Information
(Pages 47 - 50)
10. **MODERN.GOV APP PILOT EVALUATION**
Report of the Chief Operating Officer.

For Information
(Pages 51 - 54)
11. **IT CORPORATE RISKS AND RISK APPETITE DEEP DIVE**
Report of the Chief Operating Officer.

For Decision
(Pages 55 - 64)
12. **IT DIVISION RISK UPDATE**
Report of the Chief Operating Officer.

For Information
(Pages 65 - 74)
13. **IT DIVISION - IT SERVICE DELIVERY SUMMARY**
Report of the Chief Operating Officer.

For Information
(Pages 75 - 84)
14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 23 July 2021.

For Decision
(Pages 85 - 88)

18. **CYBER SECURITY**

Report of the Chief Information Security Officer.

For Information
(Pages 89 - 110)

19. **GATEWAY REPORTS**

a) In-Vehicle Audio/Video System (Pages 111 - 126)

Report of the Commissioner of the City of London Police.

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**